**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

The public and Press are invited, and all Councillors are summoned, to attend the forthcoming **Extraordinary Meeting** of Heybridge Basin Parish Council. The meeting will be held at **The Lock Tearoom, Basin Road, Heybridge Basin, CM9 4RS on Wednesday 3rd April 2024 at 07:00pm,** to transact the following business:

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

Signed: Martyn Hodges Date: 27h March 2024

Chair of Heybridge Basin Parish Council.

**AGENDA**

1. **Chair’s Welcome.**

1. **To note apologies for absence.**
2. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

*Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.*

1. **Planning Applications**
2. To consider any planning applications received before and after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*

**24/00215/TCA– Two Ways, Lock Hill** – T1 Silver Birch, height reduction by 5m, T2 Bay, coppice, T3 Crab apple, pruned back by 0.5m

**24/00183/FUL – Leanna House, Lock Hill** – Part demolition existing workshop; two storey side extension, raising of roof and conversion to residential dwelling with ground floor garage below.

1. **Daisy Meadow Car Park (DMCP)**
   1. To ratify the decision made regarding principal designer and agree any action to be taken.
2. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded, and they are instructed to withdraw.**
3. **DMCP**
   1. To consider the correspondence received regarding the access road works and agree any action to be taken.
4. **Timber Yard**
   1. To discuss the email received from Govey Homes Ltd and agree any action to be taken.

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